

Confidential Initial Intake Form

Mountain Top Ministries
13705 Cottonwood Canyon Rd.
Bozeman, MT 59718
(406) 763-4566

Please fill out this questionnaire as completely as possible. Your information will be kept confidential, and we will call to schedule an appointment when we receive the completed questionnaire.

Date: _____ Referred by: _____

Basic Information

Name _____ M / F Age _____

Address _____ City _____ ST _____ ZIP _____

Home Phone# _____ Work Phone# _____ Cell # _____

May we leave messages for you at: **Home** Y / N **Work** Y / N **Cell** Y / N

Marital Data

Marital Status _____

If applicable:

Spouse's name _____ Age _____

Does your spouse know you are coming to receive ministry? yes no

Children (if applicable)

Name

Age

Name	Age

Are there specific days or times that would work best or not work for scheduling appointments? _____

Problem Analysis

Explain briefly why you are seeking counsel and what problems you are dealing with: _____

Financial Policies and Information

- Our Goal** It is our intent to offer quality biblical counseling to all who desire it regardless of their ability to pay.
- Our Fee** At MTM we suggest that each client pay \$30 per hour for counseling. This is a suggestion rather than a requirement, and we ask each person individually to pray about their financial means and what is a reasonable and fair fee based upon their situation. As mentioned above, we will not refuse counseling to those who cannot afford the suggested fee.
- Our Costs** Although this is a non-profit ministry, as you might expect we do have fixed costs of operation. Insurance expenses, utilities, cleaning, and property maintenance, all contribute to our costs for each session. In addition, we are called to pay our workers a fair wage for their time preparing for each session, actually counseling, the follow-up work for each session as well as other related office work.
- How we are Supported** MTM raises funds from outside sources to be able to provide counseling to people without respect to their ability to pay. Generally, our cost of counseling is a good bit higher than the fees we collect from clients. This difference is made up primarily by regular donations from individuals and churches. There is a delicate balance between offering low-cost counseling to all who need it and unfairly asking our supporters to pay for the counseling of people who are financially better off than those making the donations. In fact, it is impossible for us to make this trade-off, which is why we ask you to pray and ask God what is fair.
- Payment** We ask clients to pay at the conclusion of each counseling session. Checks may be made out to *Mountain Top Ministries*, or *MTM*. We cannot accept credit cards at this time.
- Questions** If you have further questions, please call us or ask your counselor.